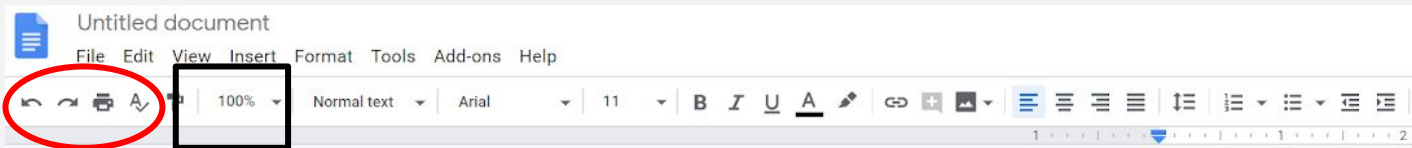






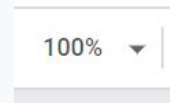
Google Docs Basic

Google Docs Básico

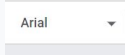
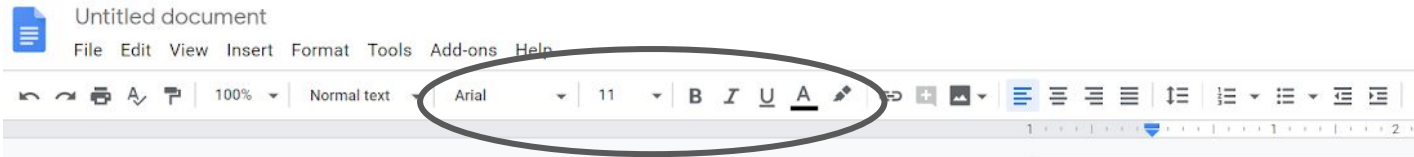
Google Docs Debaz



-  = undo/deshacer  
escritura/defèt
-  = redo/rehacer  
escribiendo/refè
-  =print/impresión/en  
prime
-  = spelling and  
grammar  
check/revisión  
ortográfica y  
gramatical/òtograf  
ak gramè chèk la



= how to make the document  
look bigger/smaller on your  
screen  
cómo hacer que el documento se  
vea más grande / más pequeño  
en su pantalla  
ki jan fè dokiman an pi gwo / pi  
piti sou ekran ou



= font/**f**uente/**f**ont



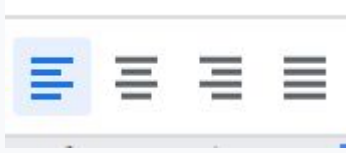
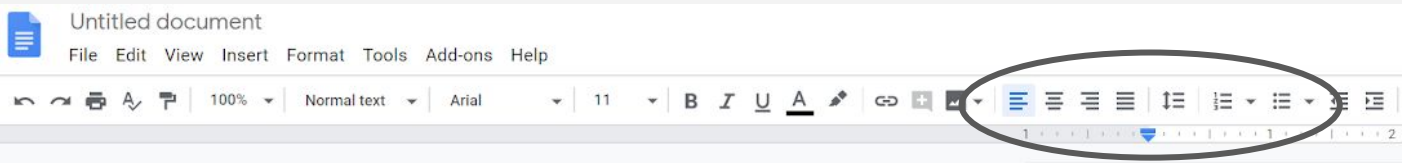
= text size /  
**t**amano del texto /  
**g**wosè tèks



= how to emphasize text  
**(BOLD, *Italics,***  
underline)  
**Cómo enfatizar el texto**  
**(*negrita, cursiva,***  
subrayado)  
**ki jan yo mete aksan**  
**sou tèks (BOLD, italik,**  
**soulinye)**



=highlighter/**r**esaltador/  
**s**ouliyè



= These buttons let you change the alignment of the text / **Estos botones le permiten cambiar la sangría del texto.** / **Bouton sa yo pèmèt ou chanje aliyman tèks la**



= This lets you change the spacing of the lines / **Esto le permite cambiar el espaciado de las líneas.** / **Sa pèmèt ou chanje espas liy lan.**



= These buttons let you make a numbered or bulleted list / **Estos botones le permiten hacer una lista numerada o con viñetas** / **Bouton sa yo pèmèt ou fè yon lis nimewote oswa yon lis ak boul**



= These buttons let you increase or decrease the indent / **Estos botones le permiten aumentar o disminuir la sangría** / **Bouton sa yo kite ou ogmante oswa diminye endin yo**